

HKQAA TRAINING PLANNER (2021)

Courses Title	Master Code	Fees HK\$	April	May	June	July
Quality & Integrated Management Systems						
ISO 9001:2015 QMS - Understanding & Application ISO 9001:2015 質量管理體系 - 理解與應用 (U&A)	VM1	1580/*1380	VM1C/HK-04A 9-Apr	VM1C/HK-05A 5-May	VM1C/HK-06A 2-Jun	VM1C/HK-07A 6-Jul
ISO 9001:2015 QMS - Internal Auditor Training ISO 9001:2015 質量管理體系 - 內部質量管理體系審核員培訓	VM3	3300/*3100	VM3C/HK-04A 22-23 Apr	VM3C/HK-05A 27-28 May	VM3C/HK-06A 17-18 Jun	VM3C/HK-07A 28-29 Jul
CQI & IRCA Certified ISO 9001:2015 QMS Lead Auditor ISO 9001:2015 質量管理體系 - 主任審核員證書培訓課程(CQI & IRCA認可)	QMS/IRCA	9800/ 9300*	WS03E/HK-04A 12-16 Apr			
ISO 9001:2015 QMS Documentation ISO 9001:2015 質量管理體系文件	QMS4	1680/ 1580*		QMS4C/HK-05A 7-May		QMS4C/HK-07A 2-Jul
ISO 9001:2015 OMS - Advanced Internal Auditing Techniques ISO 9001:2015 品質管理體系 - 進階內部審核技巧	QMS5	3500/ 3300*	QMS5C/HK-04A 22-23 Apr		QMS5C/HK-06A 1-2 Jun	
Understanding and Application of an Integrated Management System (IMS) 整合管理體系(IMS)的理解與應用	IMS5	3500/ 3300*		IMS5C/HK-05A 17-18 May		IMS5C/HK-07A 8-9 July
Sustainability (Environmental and CSR)						
ISO 14001:2015 EMS - Understanding & Application ISO 14001:2015 環境管理體系 - 理解與應用	EMS2	1580/*1380	EMS2C/HK-04A 12-Apr	EMS2C/HK-05A 6-May	EMS2C/HK-06A 3-Jun	EMS2C/HK-07A 7-Jul
ISO 14001:2015 EMS - Internal Auditor Training ISO 14001:2015 環境管理體系 - 內部環境管理體系審核員培訓	EMS3	3300/*3100	EMS3C/HK-04A 20-21 Apr	EMS3C/HK-05A 17-18 May	EMS3C/HK-06A 29-30 Jun	EMS3C/HK-07A 22-23 July
CQI & IRCA Certified ISO 14001:2015 EMS Lead Auditor ISO 14001:2015 環境管理體系 - 主任審核員證書培訓課程(CQI & IRCA)	EMS/IRCA	9800/ 9300*				
ISO 14064-1:2018 Greenhouse Gases - Transition Course ISO 14064 溫室氣體排放查驗 - 轉版課程	EM26	1630				
ISO 50001:2018 Energy Management Systems - Transition Course ISO 50001:2018 能源管理體系 - 轉版課程	EM21	1580/*1380	EM21C/HK-04A 21-Apr			
ISO 50001:2018 Energy Management Systems - Internal Auditor Training ISO 50001:2018 能源管理體系 - 內部審核員培訓	EM08	3300/*3100	EM08C/HK-04A 26-27 Apr			
ISO 50001:2018 Energy Management Systems- Understanding & Application ISO 50001:2018 能源管理體系 - 理解與應用	EM07	1580/*1380	EM07C/HK-04A 15-Apr			
Occupational Health and Safety Management						
ISO 45001:2018 OHSMS - Understanding & Application ISO 45001:2018 職業健康安全體系 - 理解與應用	OH19	1580/*1380	OH19C/HK-04A 8-Apr	OH19C/HK-05A 3-May	OH19C/HK-06A 4-Jun	OH19C/HK-07A 8-Jul
ISO 45001:2018 OHSMS - Internal Auditor Training ISO 45001:2018 職業健康安全體系 - 內部審核員培訓	OH20	3300/*3100	OH20C/HK-04A 26-27 Apr	OH20C/HK-05A 12-13 May	OH20C/HK-06A 15-16 Jun	OH20C/HK-07A 26-27 Jul
CQI & IRCA Certified ISO 45001:2018 OHSMS Lead Auditor ISO 45001:2018 職業健康安全體系 - 主任審核員證書 (CQI & IRCA)	OHSM/IRCA	9800/ 9300*				TBC
F&B - Hygiene, Food Safety & Wine Storage						
ISO 22000:2018 FSMS - Understanding and Application ISO 22000:2018 食品安全管理體系 - 理解與應用	HA5	1600/ 1500*	HA5C/HK-04A 7-Apr	HA5C/HK-05A 7-May	HA5C/HK-06A 8-Jun	HA5C/HK-07A 13-Jul
ISO 22000:2018 FSMS - Internal Auditor Training ISO 22000:2018 食品安全管理體系 - 內部審核員培訓	HA7	3500/ 3300*	HA7C/HK-04A 15-16 Apr	HA7C/HK-05A 11-12 May	HA7C/HK-06A 15-16 Jun	HA7C/HK-07A 15-16 Jul
CQI & IRCA Certified ISO 22000:2018 FSMS Lead Auditor Training ISO 22000:2018 食品安全管理體系 - 主任審核員證書 (CQI & IRCA 認可)	IRCA/FSMS	9800/ 9300*				
ISO 22000:2018 FSMS Transition Course ISO 22000:2018 食品安全管理體系審核員轉版課程	HA14	1600/ 1500*	HA14C/HK-04A 27-Apr		HA14C/HK-06A 23-Jun	
ISO 22000:2018 FSMS Implementation Course ISO 22000:2018 實施食品安全管理體系課程	HA9	3700/ 3500*		HA9C/HK-05A 3-4 May		HA9C/HK-07A 8-9 July
Implementing HACCP for Food Businesses Programme	HA10	3700/ 3500*	HA10C/HK-04A 7-8 Apr	HA10C/HK-05A 6-7 May	HA10C/HK-06A 3-4 June	
Master Workshop on HACCP 食品危害分析重點控制 HACCP	HA16	2200		HA16C/HK-05A 13,20 & 27 May		
Certificate Course for Food Hygiene Managers 食品衛生經理證書課程	M091	1500/ *1600		M091C/HK-04A 22, 28 Apr and 6 May	M091C/HK-06A 16, 23 & 30 Jun	
Trainer Certificate for Food Safety Practitioners 食品安全專業導師證書課程	M935	6300		M935C/HK-04A 24 Apr, 8, 15 and 22 May		
Nutritious Soft Meals Course 營養軟餐課程	M937	2500		M937C/HK-04A 27 April, 4 May 11 May		M937C/HK-06A 29Jun, 6 and 13Jul
Food Safety in Food Allergen Course 食品安全食物致敏原課程	M938	2500			M938C/HK-05A 24, 31 May and 7 Jun	
Foundation of HKQAA Wine Storage Management Systems Specifications 建立優良存酒設備 - 基礎課程	QM04	1500	QM04C/HK-04A 12-Apr			
Pharmaceutical and Cosmetic						
Optimization of Secondary Packaging Process and Warehouse Management 優化藥物二次包裝工作坊	M800	1600				
Pharmaceutical Labelling Requirement & Legal Aspect of Secondary Packaging 香港藥物標籤條例	M801	1600				
ISO13485:2016 Medical Devices - QMS - Requirements for Regulatory Purposes Understanding & Application ISO13485:2016 醫療器材品質管理系統標準	MT22	1580	MT22C/HK-04A 9-Apr	MT22C/HK-05A 10-May	MT22C/HK-06A 10-Jun	
ISO13485:2016 Medical Devices - QMS - Requirements for Regulatory Purposes - Internal Auditor	MT77	1580	MT77C/HK-04A 29-30 Apr	MT77C/HK-05A 17-18 May	MT77C/HK-06A 29-30 Jun	
Technology, Telecommunications, Information Security and Management						
ISO/IEC 27001:2013 ISMS - Understanding & Application ISO/IEC 27001:2013 資訊安全管理系統 - 理解與應用	ISE3	1730/ 1630*	ISE3C/HK-04A 16-Apr	ISE3C/HK-05A 12-May	ISE3C/HK-06A 10-Jun	
ISO/IEC 27001:2013 ISMS - Internal Auditor Training ISO/IEC 27001:2013 資訊安全管理系統 - 內部審核員培訓	ISE7	3400/ 3300*	ISE7C/HK-04A 29-30 Apr		ISE7C/HK-06A 29-30 June	
CQI & IRCA Certified ISO/IEC 27001:2013 ISMS Lead Auditor Training ISO/IEC 27001:2013 資訊安全管理系統 - 主任審核員(CQI & IRCA認可)	ISMS/IRCA	9800/ 9300*				
Implementation of ISO/IEC 27001:2013 ISMS ISO/IEC 27001:2013 實踐資訊安全管理體系	ISE5	3500/ 3300*		ISE5C/HK-05A 6-7 May		
Law and Legislation (Hong Kong, Macau & China) (M901)						
Fundamental Contract Law for Managers and Professionals 管理者必須認識的合同法	M906	1500	M906C/HK-04A 16-Apr		M906C/HK-06A 29-Jun	
Legal Fundamentals of Tendering 招標法律基礎	M909	1500	M909C/HK-04A 22-Apr		M909C/HK-06A 16-Jun	
Negotiation and Mediation Skills for Managers and Professionals 商業談判及調解技巧 - 管理與專業人士必用法律	M911	1500	M911C/HK-04A 19-Apr		M911C/HK-06A 21-Jun	
Fundamental Law for Office Administrators 行政人員基礎法律知識	M920	1500		M920C/HK-05A 21-May		
Legal Aspects of Patents and Copyrights - Uses and Protection 專利及版權法律精要 - 使用與保護	M921	1500	M921C/HK-04A 13-Apr			

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Legal Aspects of Food Safety Management in Hong Kong 香港食物安全管理法律實務	M922	1500			M922C/HK-06A 8-Jun	
Introduction to Company Law for Non-lawyers 公司法律入門 - 非法律人員必讀	M925	1500				
Legal Aspects for Financial Technology 金融科技的法律需知	M933	1500	M933C/HK-04A 27-Apr			
Essential Laws for Premises and Facilities Management 場所與設施管理必用法律	M923	1500				
Advanced Seminar on False Trade Description and Mis-selling 《商品說明條例》實用法律課程	M926	1500				
Essentials of Employment Contract & Related HR Law	M928	1500				
Legal Essentials for Business Uses of Social Media 商用社交媒體的法律精要	M929	1500				
Updates on Insurance Law and Practice in Hong Kong 香港保險法與實務最新修訂	M932	1500		M932C/HK-05A 3-May		
Fundamentals of Negligence for Managers and Professionals 疏忽有關的基礎法律、承擔責任及賠償風險	M907	1500		M907C/HK-05A 11-May		
Safety and Environmental Offences in Construction Projects 「知法守法」課程系列—解構違反安全及環保法例事故	M908	1500				
Essentials for Building Management 大廈管理法律實務精要	M943	1500	M943C/HK-04A 22-Apr			
10 Common Mistakes in Negotiating and Drafting Contracts --- And How to Avoid Them	M944	1500				
管理人員和專業人員的道歉條例要點	M949	1500		M949C/HK-05A 28-May		
Essentials of Apology Ordinance for Managers and Professionals 管理人員和專業人員的道歉條例要點	M949	1500				
New Landscape for Business Manager and Professionals on the Company Ordinance (Cap.622)	M953	1500			M953C/HK-06A 22-Jun	

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Customer Service: From Good To Great						
ISO 10002:2018 Customer Satisfaction - Guidelines for Complaints Handling - Understanding & Application ISO 10002:2018 客戶滿意度 - 投訴處理指引 - 理解與應用	MT14	1580	MT14C/HK-04A 9-Apr	MT14C/HK-05A 20-May	MT14C/HK-06A 8-Jun	MT14C/HK-07A 13-Jul
ISO 10002:2018 Customer Satisfaction - Guidelines for Complaints Handling - Internal Auditor Training ISO 10002:2018 客戶滿意度 - 投訴處理指引 - 內部審核員培訓	MT56	3300	MT56C/HK-04A 20-21 Apr	MT56C/HK-05A 27-28 May	MT56C/HK-06A 24-25 Jun	MT56C/HK-07A 28-29 Jul
ISO 10002:2018 Customer Satisfaction - Guidelines for Complaints Handling - Transition Training 客戶滿意度 - 投訴處理指引 - 轉版課程	MT73	1280	MT73C/HK-04A 30-Apr		MT73C/HK-06A 18-Jun	
Effective Complaint Handling & Risk Management in the Customer Service Centre 高效投訴管理技巧及服務中心風險管理	EW53	1380/*1280	EW53C/HK-04A 22-Apr	EW53C/HK-05A 27-May	EW53C/HK-06A 25-Jun	EW53C/HK-07A 23-Jul
Educational Organizations Management Systems						
ISO 21001:2018 Educational Organizations Management Systems Understanding & Application ISO 21001:2018 教育機構管理體系認證 - 理解與應用	ED01	1580	ED01C/HK-04A TBC			
Business Continuity Management, Risk and Crises Management						
ISO 22301:2019 Business Continuity Management Systems - Understanding & Application ISO 22301:2019 營運持續管理體系 - 理解與應用	RM01	1600	RM01C/HK-04A 7-Apr	RM01C/HK-05A 3-May	RM01C/HK-06A 1-Jun	RM01C/HK-07A 2-Jul
ISO 31000 Principles and Guidelines for Risk Management - Understanding & Application ISO 31000 風險管理的原因及指引 - 理解與應用	RM04	1600	RM04C/HK-04A 29-Apr	RM04C/HK-05A 5-May	RM04C/HK-06A 2-Jun	RM04C/HK-07A 5-Jul
ISO 37001 Anti-Bribery Management Systems - Introduction ISO 37001 防貪管理體系入門	A001	980				
ISO 55001:2014 Asset Management System - Understanding & Application ISO 55001:2014 資產管理體系 - 理解與應用	SM04	1600/ 1500*	SM04C/HK-04A 30-Apr		SM04C/HK-06A 11-Jun	
Soft Skills Training Program						
Workshop on Developing Supervisory Skills & Leadership Charisma 強勢督導管理培訓工作坊**HOT!**	M022	1380 / 1280*	M022C/HK-04A 21-Apr			
Workshop on Strategic Compensation System Design 策略性薪酬設計培訓工作坊	M023	1380 / 1280*				
Workshop on Business Process Improvement 業務流程改善培訓工作坊	M024	1380 / 1280*		M024C/HK-05A 13-May		
Workshop on Effective Project Management 有效項目管理培訓工作坊	M025	1380 / 1280*				
Workshop on Effective Performance Appraisal 個人績效管理工作坊	M026	1380 / 1280*			M026C/HK-06A 8-Jun	
Workshop on Effective Communication & Influencing Skills 有效溝通及影響技巧培訓工作坊	M028	1380 / 1280*				
點子爆發與創新思維工作坊 Idea Exploration and Creative Thinking Workshop	M940	1380 / 1280*	M940C/HK-04A 20-Apr			
強勢、魅力演說訓練班 Powerful and Fascinating Presentation Training	M941	1380 / 1280*	M941C/HK-04A 21-Apr			
入型入格識人術訓練班	M942	1380 / 1280*		M942C/HK-05A 20-May		
職場讀心術 - 身體語言訓練班 Mind Reading Technique in Workplace - Body Language Training	M945	1380 / 1280*		M945C/HK-05A 13-May		
Entrepreneur Management Tools						
Implementation of HKQAA 5S in the Workplace Operation 實施 HKQAA 5S 在工作間的營運	GP03	1600/ 1500*		GP03C/HK-05A 5-May	GP03C/HK-06A 15-Jun	GP03C/HK-07A 16-Jul
Team Building						
Zodiak: The Game of Business Finance and Strategy	1 to 2 Day(s)					
Team Collaboration in LEGO® SERIOUS PLAY®	1 to 2 Day(s)					
Team Collaboration in Meaningful Micro-Film Production 微電影製作團建立	1 to 2 Day(s)					
The 7 Habits of Highly Effective People Signature Program	1 to 2 Day(s)					
Introduction to Design Thinking 設計思維入門	1 to 2 Day(s)					
大笑瑜伽領袖認證課程	1 to 2 Day(s)					
Money War 錢戰	1 to 2 Day(s)					
<p>* Please refer the early bird payment deadline to our web-site ** QuEST Forum member # NTTS approved course with 50% course fee reimbursement Last Updated Date : 15 MAR 2021</p>						

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我們專為企業提供度身定造的培訓，詳情可與本局課程經理洽談。
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